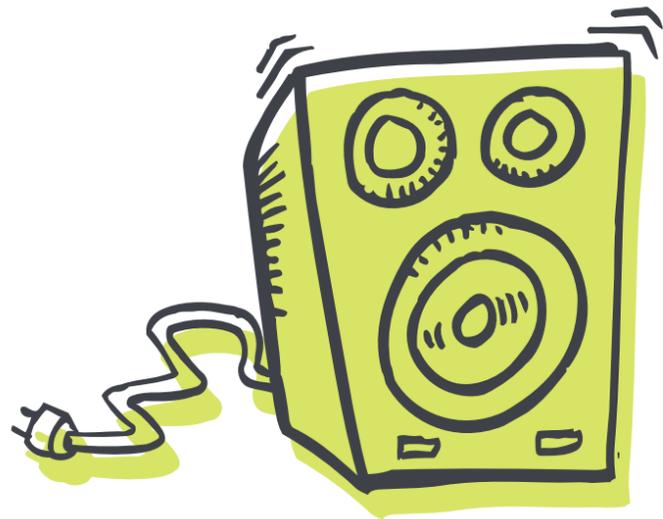


*(though you shouldn't hear anything yet)*

# You can listen through:



**Computer Speakers**

*Turn them up!*



**Dialing in by Phone**

*Check your email!*

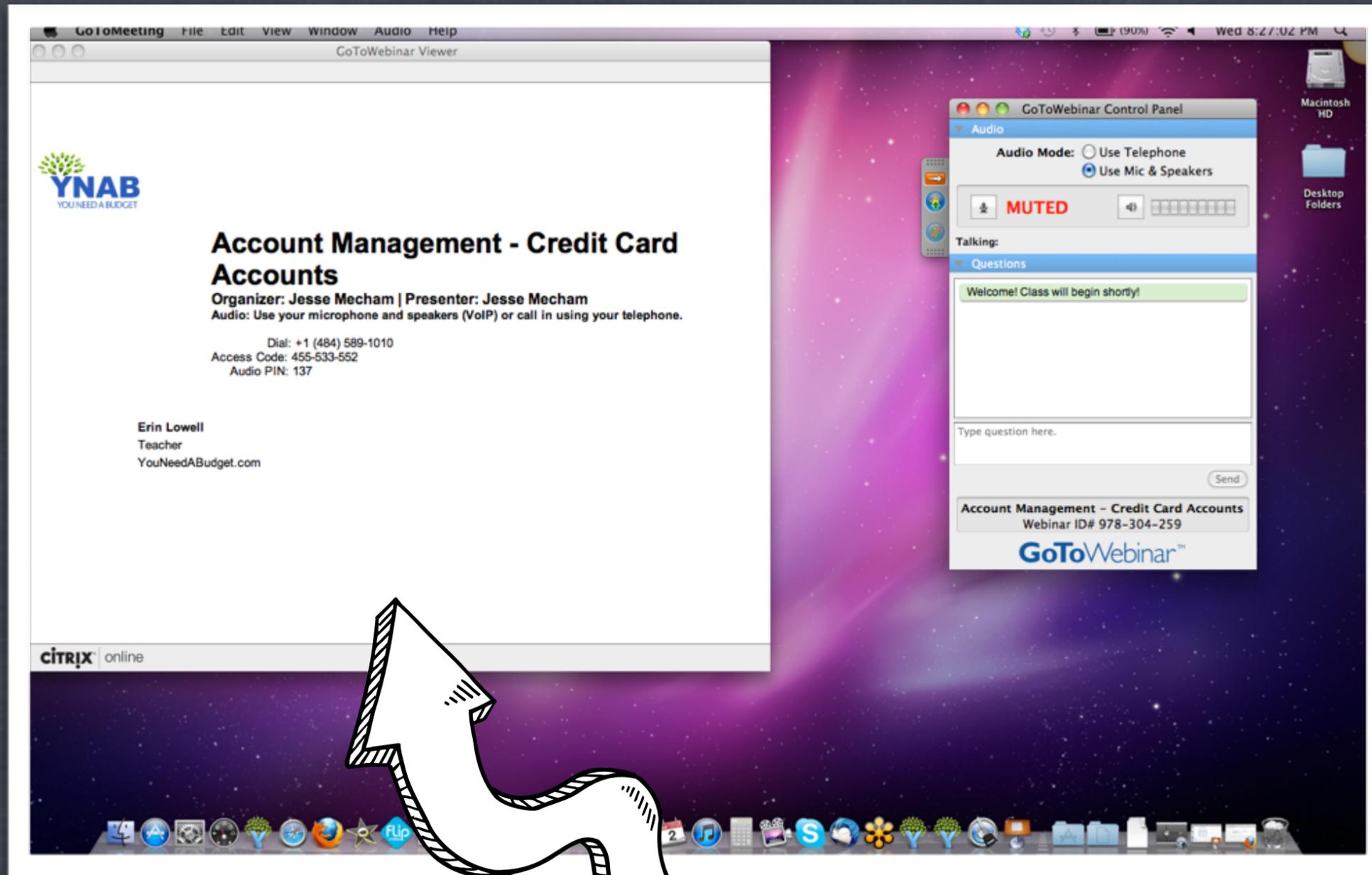
*You Haven't Budgeted Like This*

---

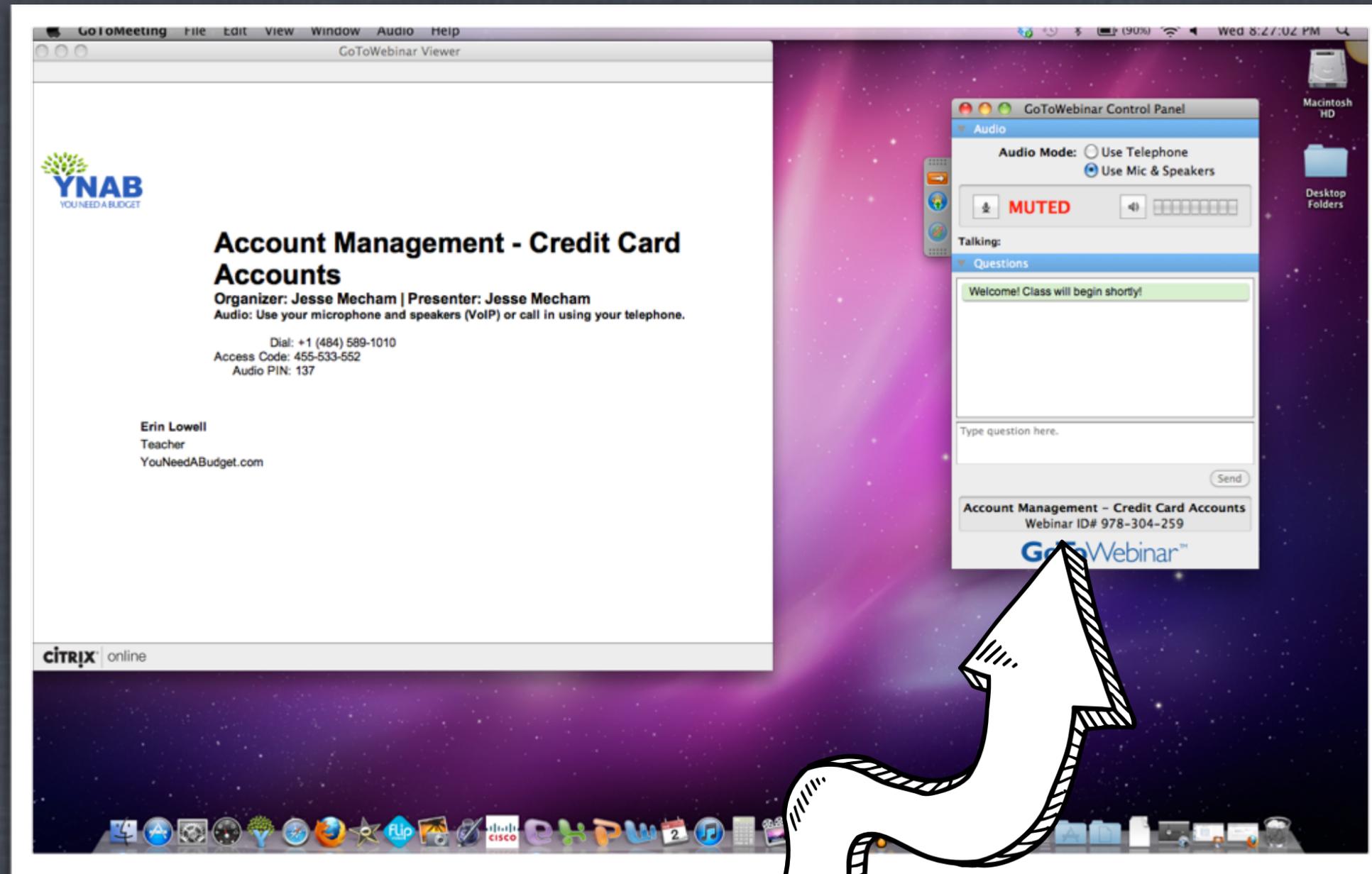
# Dealing with Different Paycheck Cycles

**You Need  
A Budget.**

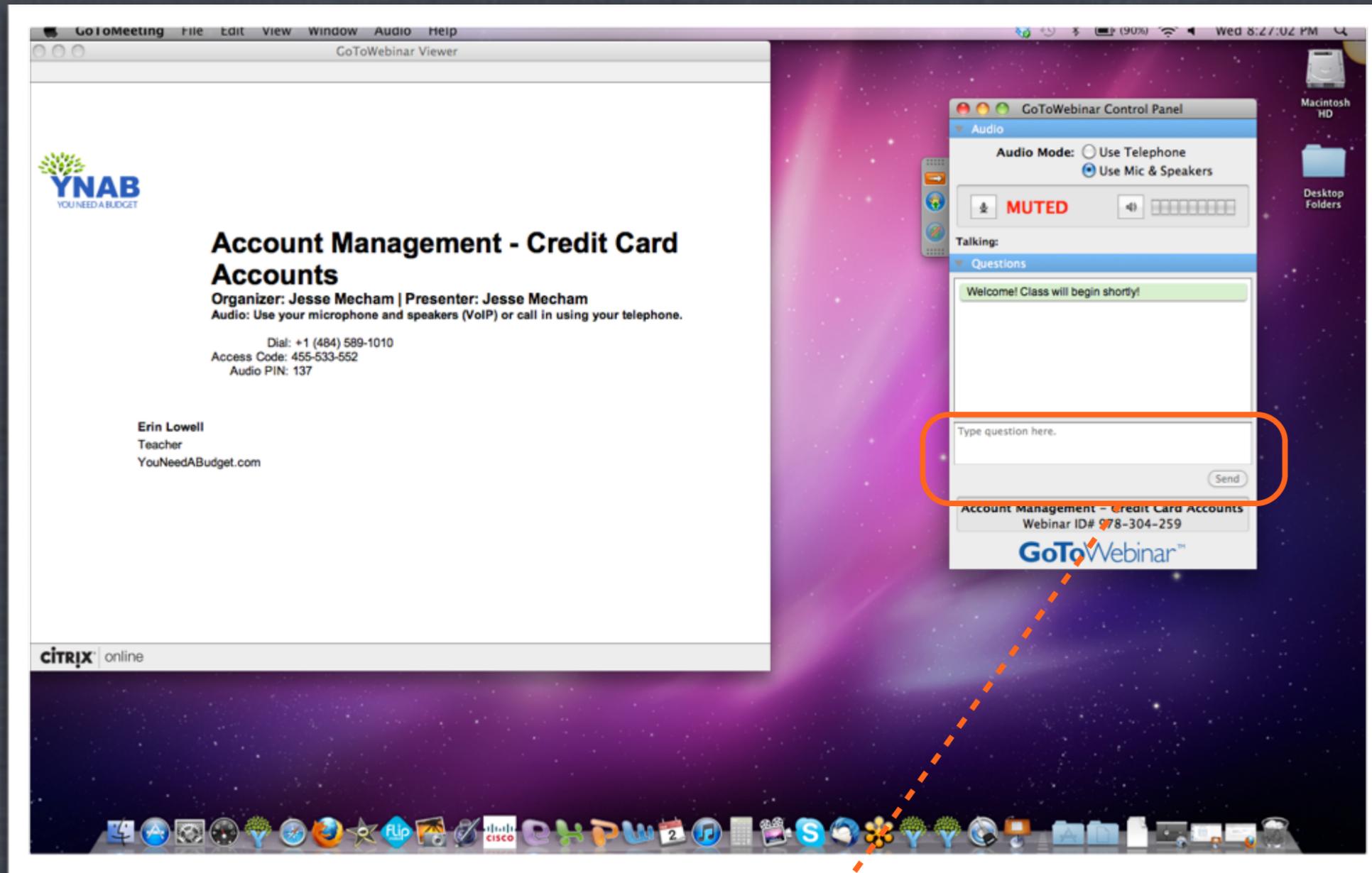




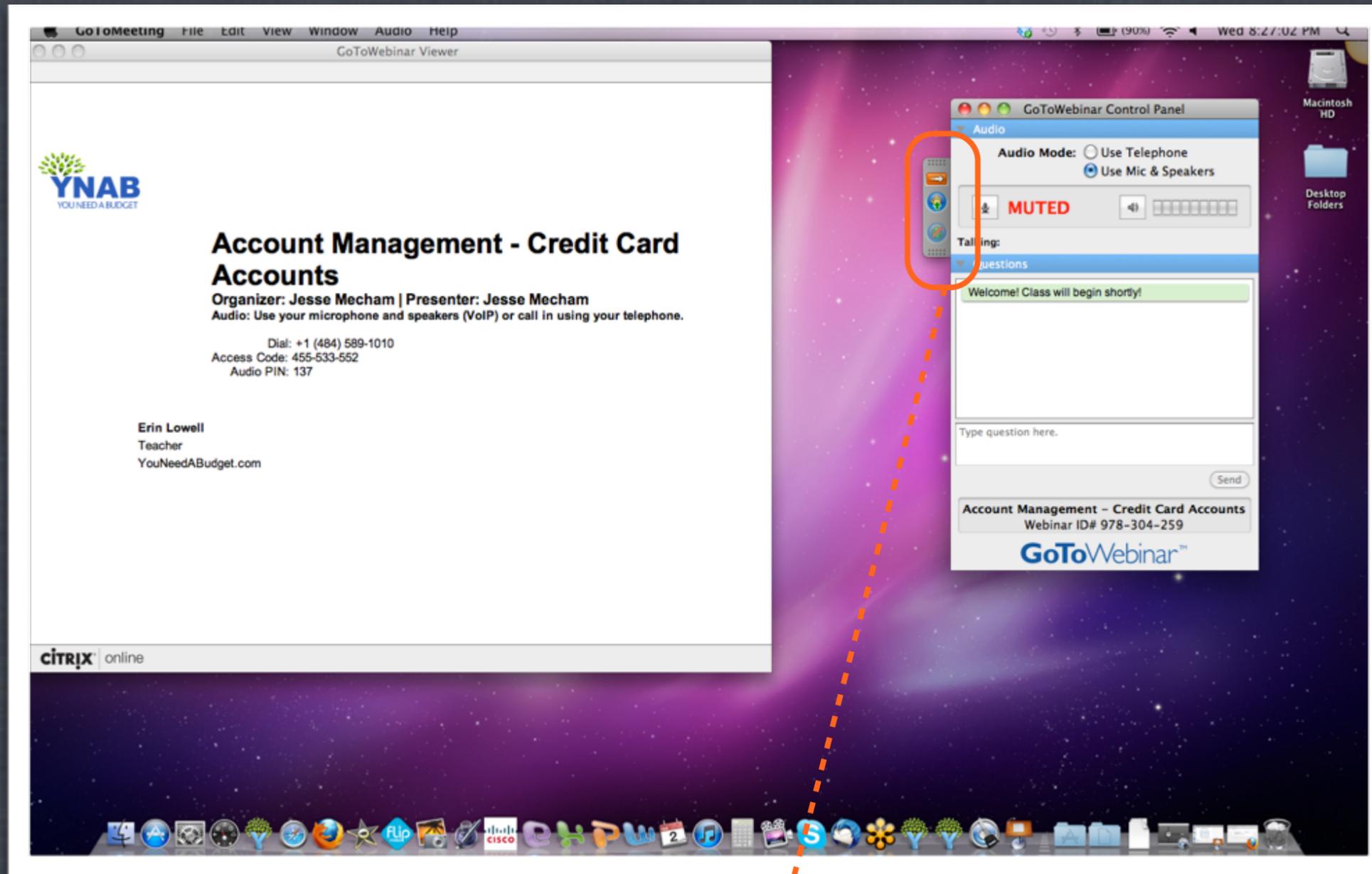
GoToWebinar Viewer



GoToWebinar Control Panel



Type questions here!



*Click if you can't see the control panel*



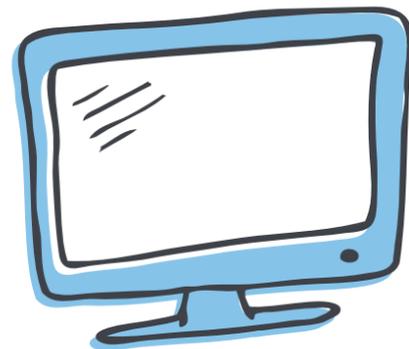
**I'll leave time for open Q&A.**

---



**Please hold all questions until I ask for them.**

---



**We'll share links to the class slides and recording at the end of the class.**

# Outline

- Challenges of Different Pay Cycles
- Rule Four
- Pay Cycle Strategies
  - Paid Multiple Times a Month
  - Paid Monthly
  - Paid Irregularly or less than Monthly
- Final Thoughts

**Software Giveaway!**

# Not Covered:

- YNAB's Rules
- Credit Cards
- Business Questions

Check out our  
**"Getting Started"**  
course!



# Outline

- Challenges of Different Pay Cycles
- Rule Four
- Pay Cycle Strategies
  - Paid Multiple Times a Month
  - Paid Monthly
  - Paid Irregularly or less than Monthly
- Final Thoughts

Different pay cycles can make budgeting **confusing**.

"I'm not sure when I'll get paid or how much it will be!"

"I get paid on the 25th, but that money is for next month. What do I do?"

"I'm paid weekly. A monthly budget won't work for me."

People think their pay cycle  
won't work with YNAB's  
**monthly structure.**



**SECRET:** Think more about the **jobs the money needs to do.** Think less about the pay cycle or YNAB's monthly structure.

*"What does this money need to do before I'm paid again?"*



# Outline

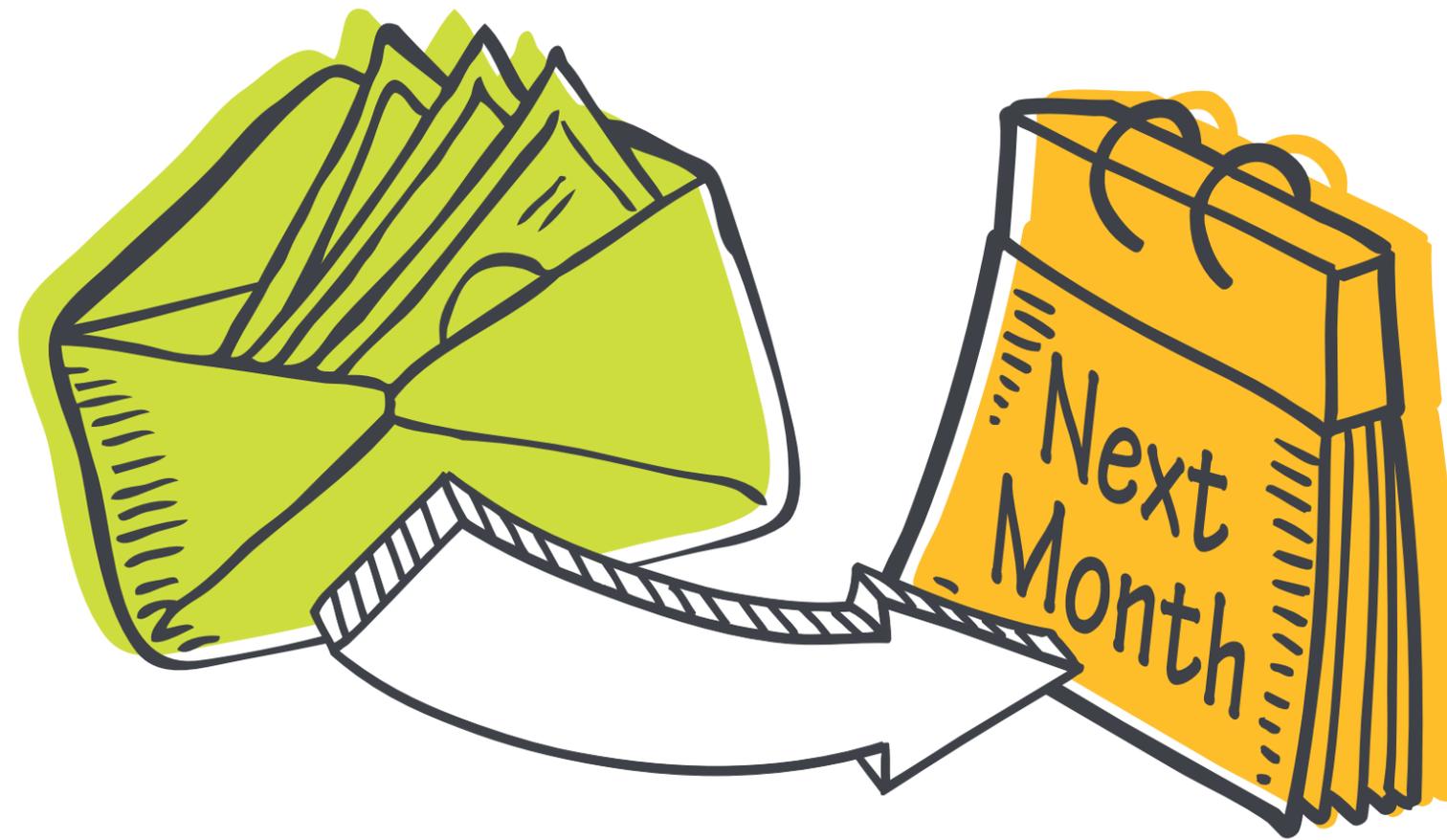
- Challenges of Different Pay Cycles
- Rule Four
- Pay Cycle Strategies
  - Paid Multiple Times a Month
  - Paid Monthly
  - Paid Irregularly or less than Monthly
- Final Thoughts

**Rule Four** builds in a cushion of time.

This can help **everyone.**



Live on  
**last month's**  
income.



**THE YNAB**

**BUFFER**

*Build a financial cushion.*



# THE YNAB

# BUFFER

*Stop timing paychecks to bills.*



If you have a low income month and no Buffer, **you're scrambling to cover things.**



*This month's  
income is down.*



If a **low income month** and a Buffer, you'll have time to adjust.



*This month's  
income is down.*



*Next month  
will be tight!*

You can **cut back now**, or do something to **bring in more income.**



*This month's  
income is down.*



*Next month  
will be tight!*

**Rule Four** lets you be proactive instead of reactive.



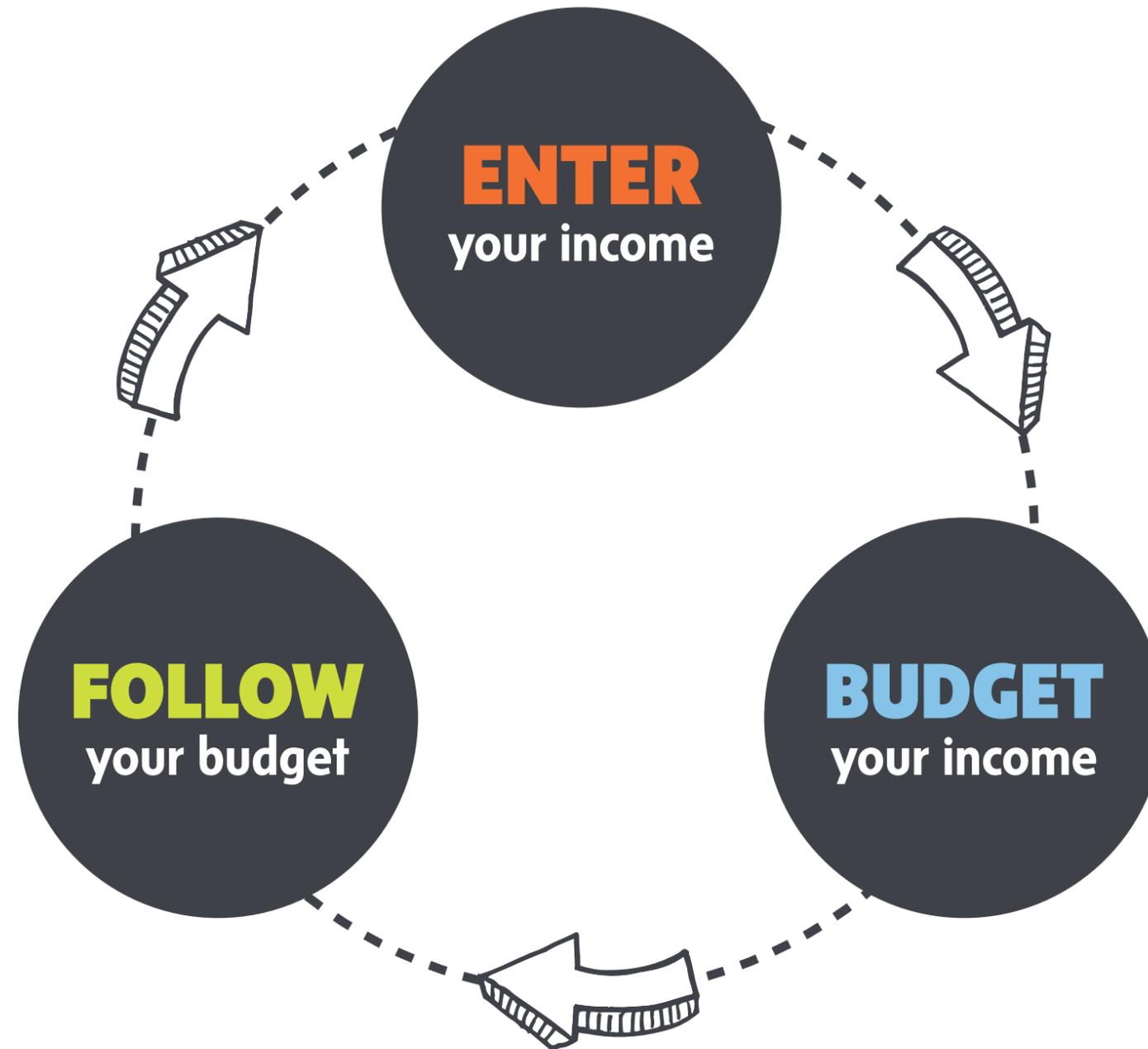
# What do you do in the meantime?

"I'm not sure when  
I'll get paid or how  
much it will be!"

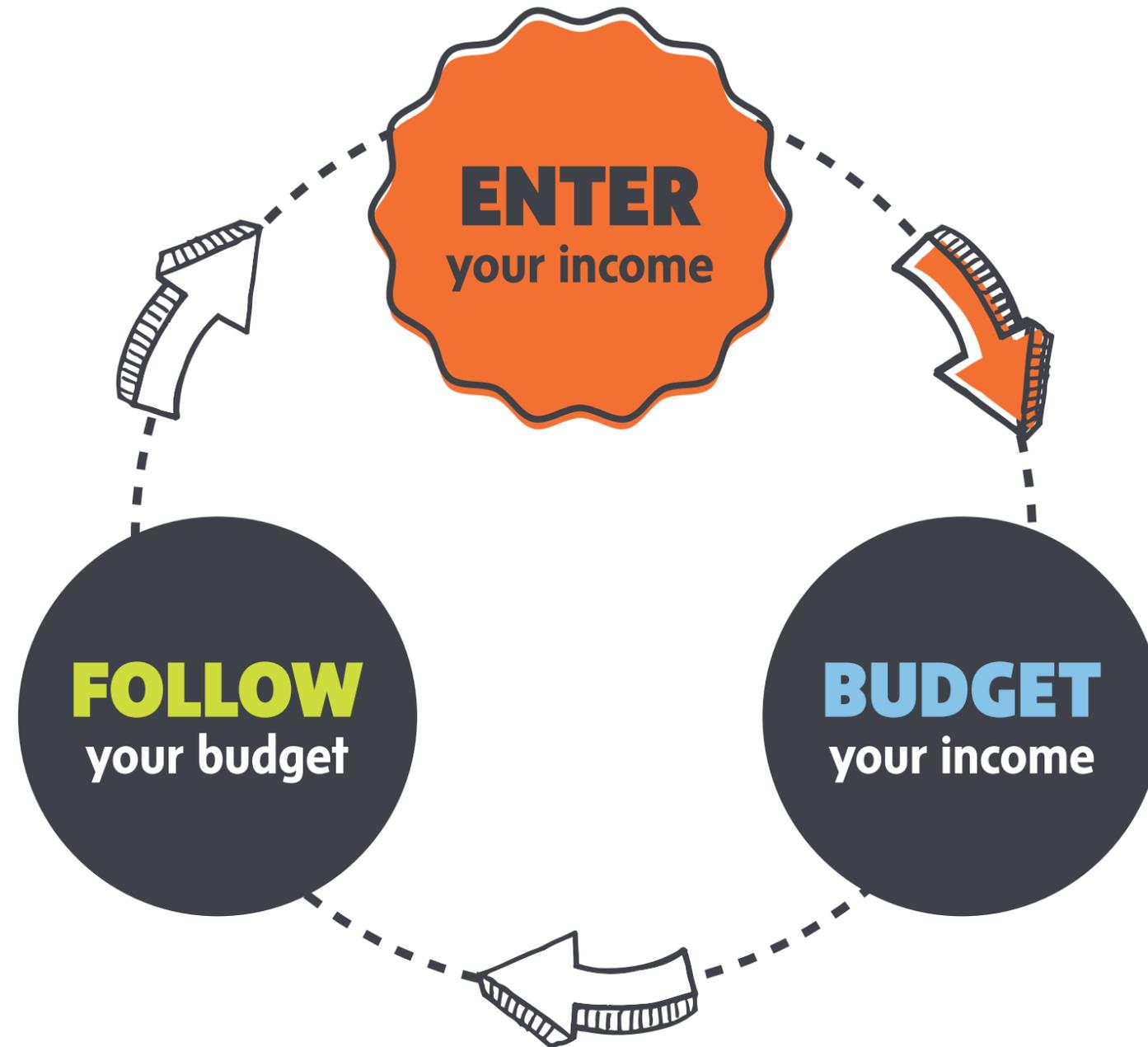
"I get paid on the 25th, but  
that money is for next  
month. What do I do?"

"I'm paid weekly.  
A monthly budget  
won't work for me."

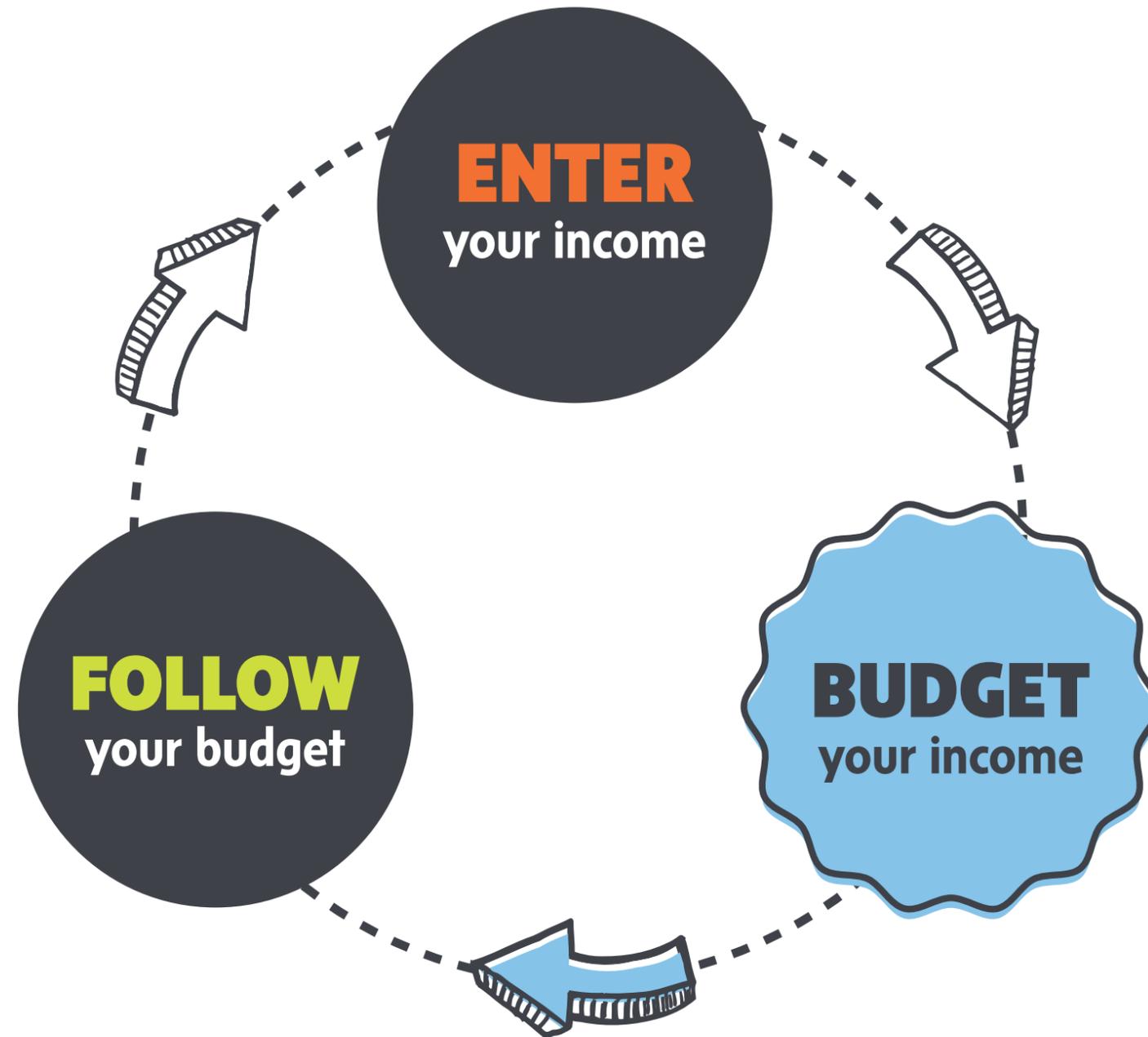
Use YNAB's **Three Step Process** to simplify things.



Use YNAB's **Three Step Process** to simplify things.



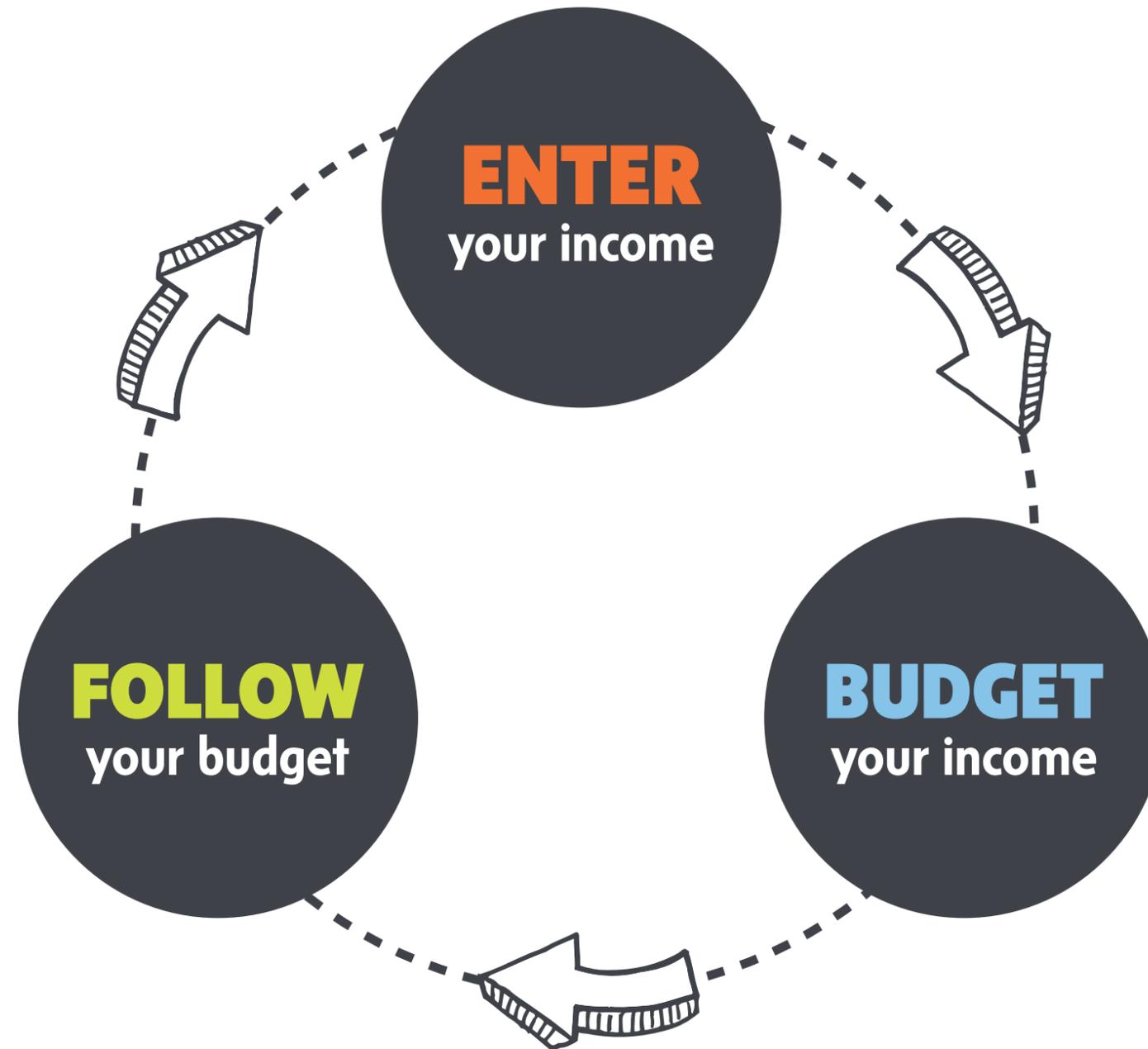
Use YNAB's **Three Step Process** to simplify things.



Use YNAB's **Three Step Process** to simplify things.



Use YNAB's **Three Step Process** to simplify things.



The Three Step Process works  
in **ALL** these situations.

"I'm not sure when  
I'll get paid or how  
much it will be!"

"I get paid on the 25th, but  
that money is for next  
month. What do I do?"

"I'm paid weekly.  
A monthly budget  
won't work for me."

# Outline

- Challenges of Different Pay Cycles
- Rule Four
- Pay Cycle Strategies
  - Paid Multiple Times a Month
  - Paid Monthly
  - Paid Irregularly or less than Monthly
- Final Thoughts

Let's start with **Step One** and look at some different **pay cycles** first.



# Paid a few times a month

\$400 every week

\$1200 every other week

\$1000 on the 1st and 15th



# Paid a few times a month

\$400 every week  
\$1200 every other week  
\$1000 on the 1st and 15th



1

# Paid Monthly

1st of the month  
23rd of the month  
30th of the month



2

## **Paid a few times a month**

\$400 every week  
\$1200 every other week  
\$1000 on the 1st and 15th



## **Paid Monthly**

1st of the month  
23rd of the month  
30th of the month



## **Paid irregularly or less than monthly**

\$8000, commission  
\$6000, start of the semester  
\$9,000 when the sale goes through



1

2

3

No matter which group you belong to, you need to **enter the income when it arrives.**

When you're starting, **enter it for this month.**



**Step Two** is where you'll  
develop a **strategy.**



# Outline

- Challenges of Different Pay Cycles
- Rule Four
- Pay Cycle Strategies
  - Paid Multiple Times a Month
  - Paid Monthly
  - Paid Irregularly or less than Monthly
- Final Thoughts

If you're paid frequently, you don't budget very far into **time**. You budget more often and make adjustments.

**You're budgeting  
for the now.**



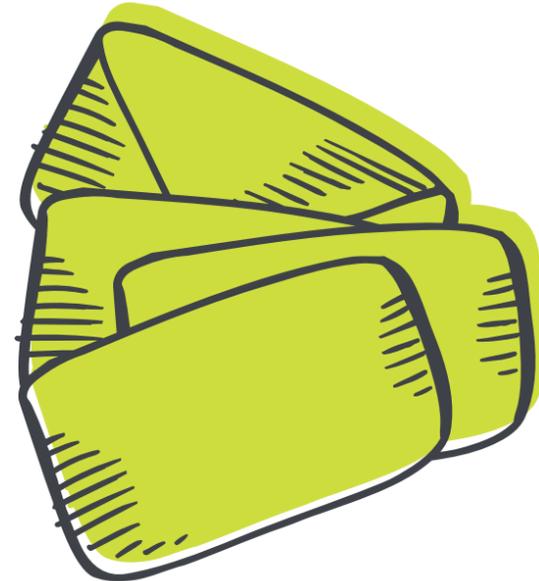


*What does this  
money need to do  
before I am paid again?*

# Prioritize your budget.



1. Immediate Needs



2. Bills

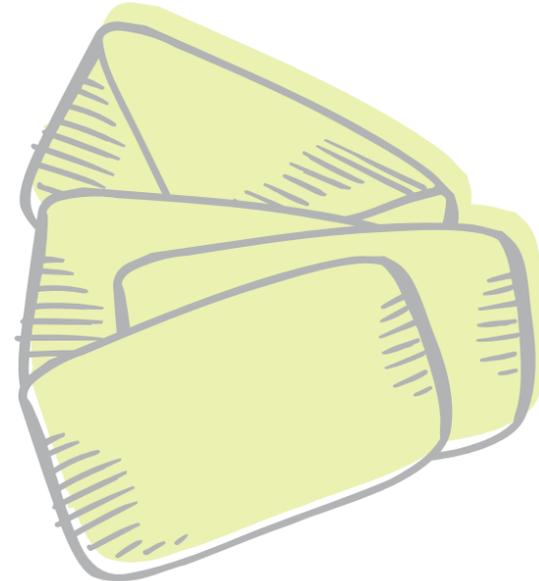


3. Rainy Day Funds

# Prioritize your budget.



1. Immediate Needs



2. Bills

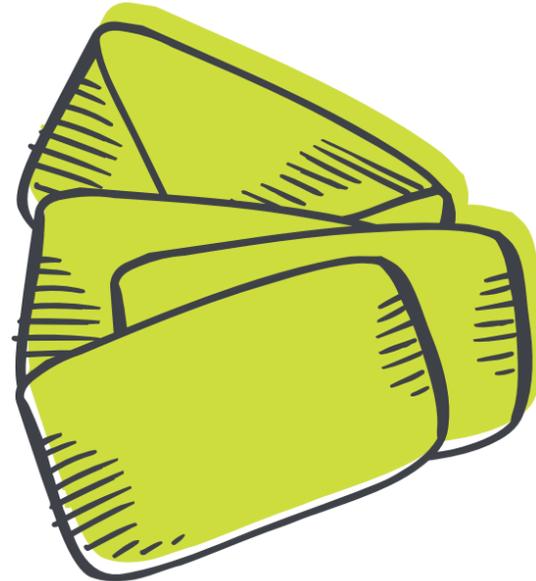


3. Rainy Day Funds

# Prioritize your budget.



1. Immediate Needs



2. Bills

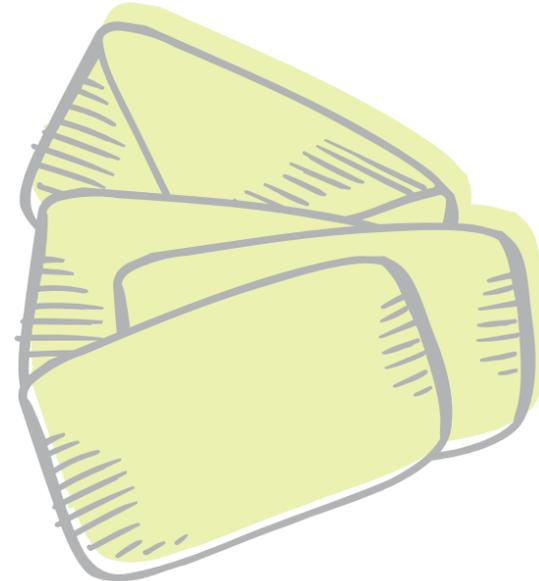


3. Rainy Day Funds

# Prioritize your budget.



1. Immediate Needs



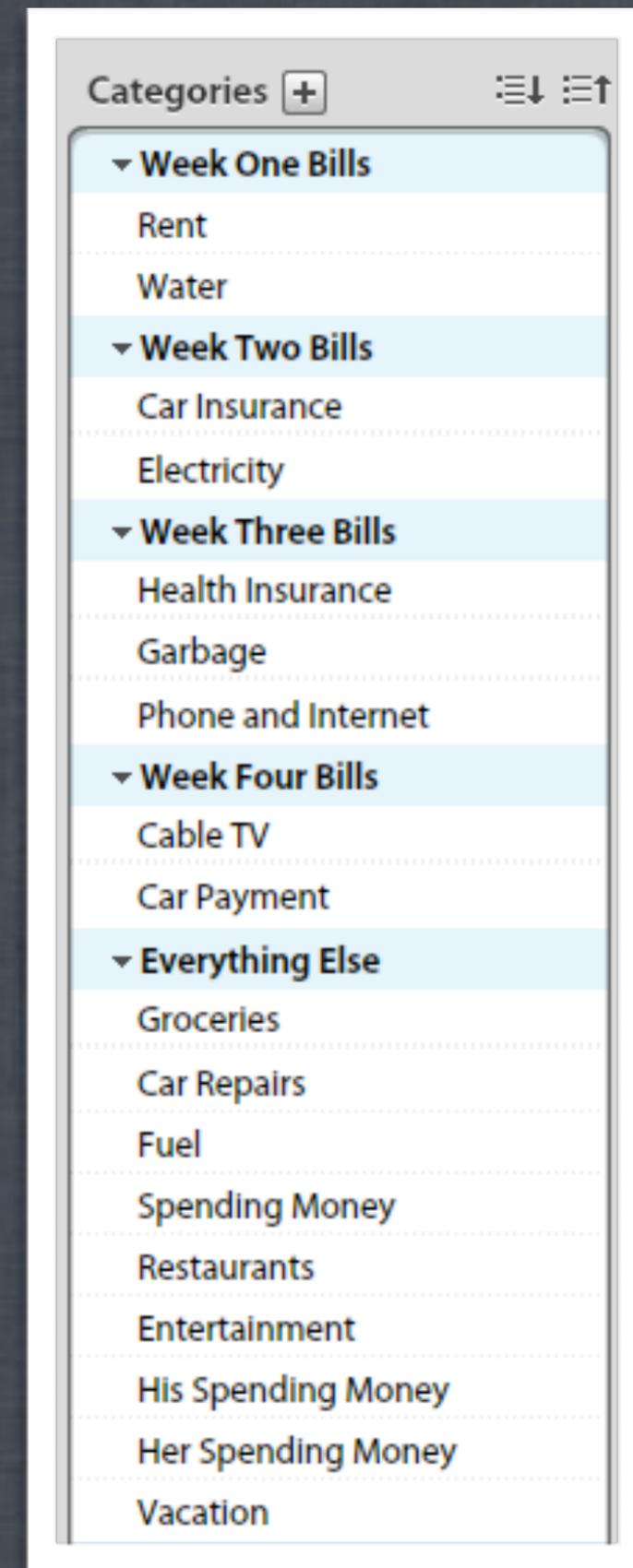
2. Bills



3. Rainy Day Funds

*In the short term...*

**Organize** your categories by pay cycle.



# The Scheduler



- Make sure you don't forget any bills.
- See what's coming next.
- Help plan your budget.

This is for **future transactions.**

<input type="checkbox"/>	Date ▲	Frequency	Payee	Category	Outflow	Inflow	+
<input type="checkbox"/>	10/05/13	Monthly	Verizon	Monthly Bills: Phone	82.45		▲
<input type="checkbox"/>	10/09/13	Monthly	Electric Company	Monthly Bills: Electricity			
<input type="checkbox"/>	11/01/13	Monthly	Landlord	Monthly Bills: Rent	800.00		
<input type="checkbox"/>	12/22/13	Every 3 months	Acme Insurance	Rainy Day Funds: Car Insurance	345.00		
<input type="checkbox"/>	02/14/14	Yearly	Department of Motor Vehicles	Rainy Day Funds: Car Registration	112.50		

+ Schedule a new transaction

*Transactions here don't affect the account or budget.*

YNAB

1

# Outline

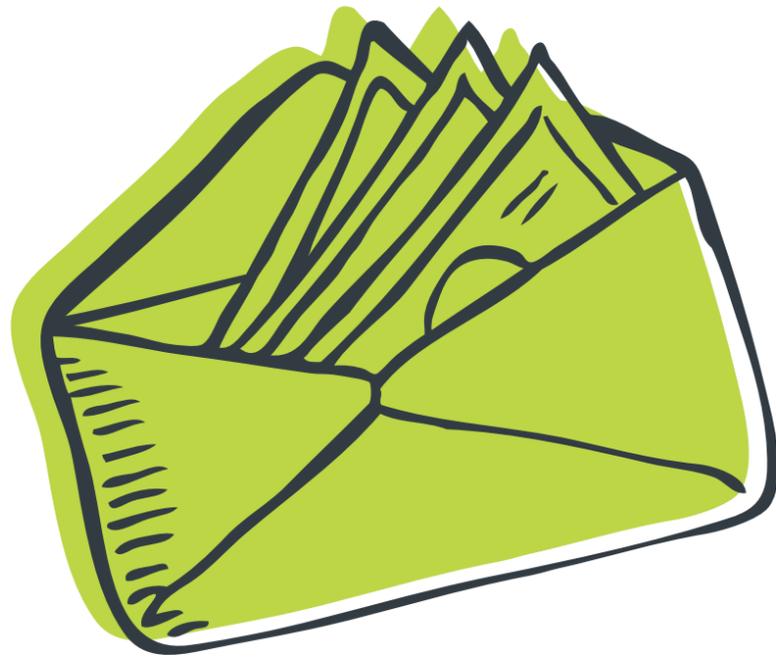
- Challenges of Different Pay Cycles
- Rule Four
- Pay Cycle Strategies
  - Paid Multiple Times a Month
  - Paid Monthly
  - Paid Irregularly or less than Monthly
- Final Thoughts

If you're paid monthly, even near the end of the month, you can still **budget now.**

**You can budget now  
and spend later.**

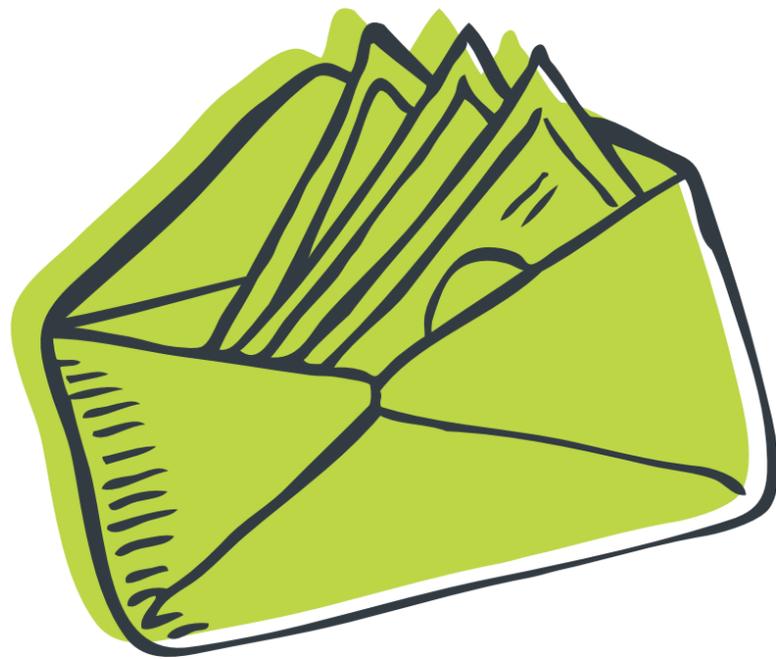


## Think of it this way:



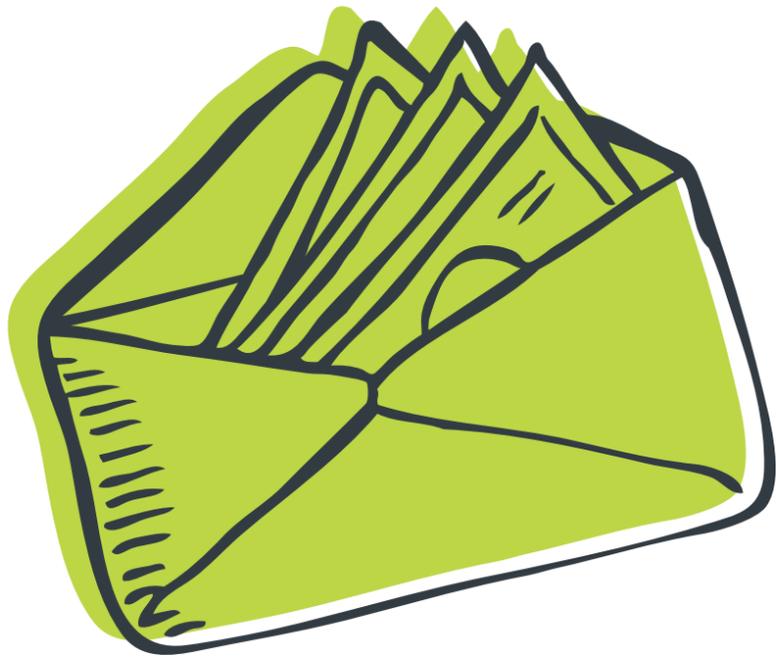
You put money in an envelope this month and tuck it in a desk drawer. You walk away...

## Think of it this way:



...You go back and check the envelope next month. The money is still there.

## Think of it this way:

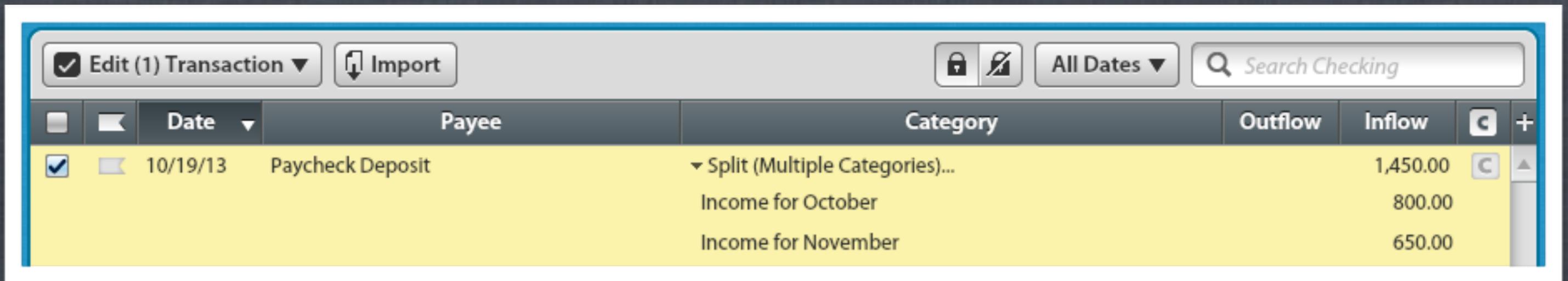


It doesn't matter **when** you put the money in the envelope.

**It matters that it's still there.**

YNAB

# Alternative Approach: **Split the paycheck** between two months.



The screenshot shows a financial software interface with a table of transactions. The table has columns for Date, Payee, Category, Outflow, and Inflow. A transaction on 10/19/13 for 'Paycheck Deposit' is highlighted in yellow. The category is 'Split (Multiple Categories)...' and it is split into 'Income for October' (800.00) and 'Income for November' (650.00). The total inflow for this transaction is 1,450.00.

	Date	Payee	Category	Outflow	Inflow
<input checked="" type="checkbox"/>	10/19/13	Paycheck Deposit	▼ Split (Multiple Categories)...		1,450.00
			Income for October		800.00
			Income for November		650.00

# Outline

- Challenges of Different Pay Cycles
- Rule Four
- Pay Cycle Strategies
  - Paid Multiple Times a Month
  - Paid Monthly
  - Paid Irregularly or less than Monthly
- Final Thoughts

You don't know **when** income will arrive  
or **how much** it will be!



Teacher

Small Business  
Owner

Commission  
Based Sales



Contractor

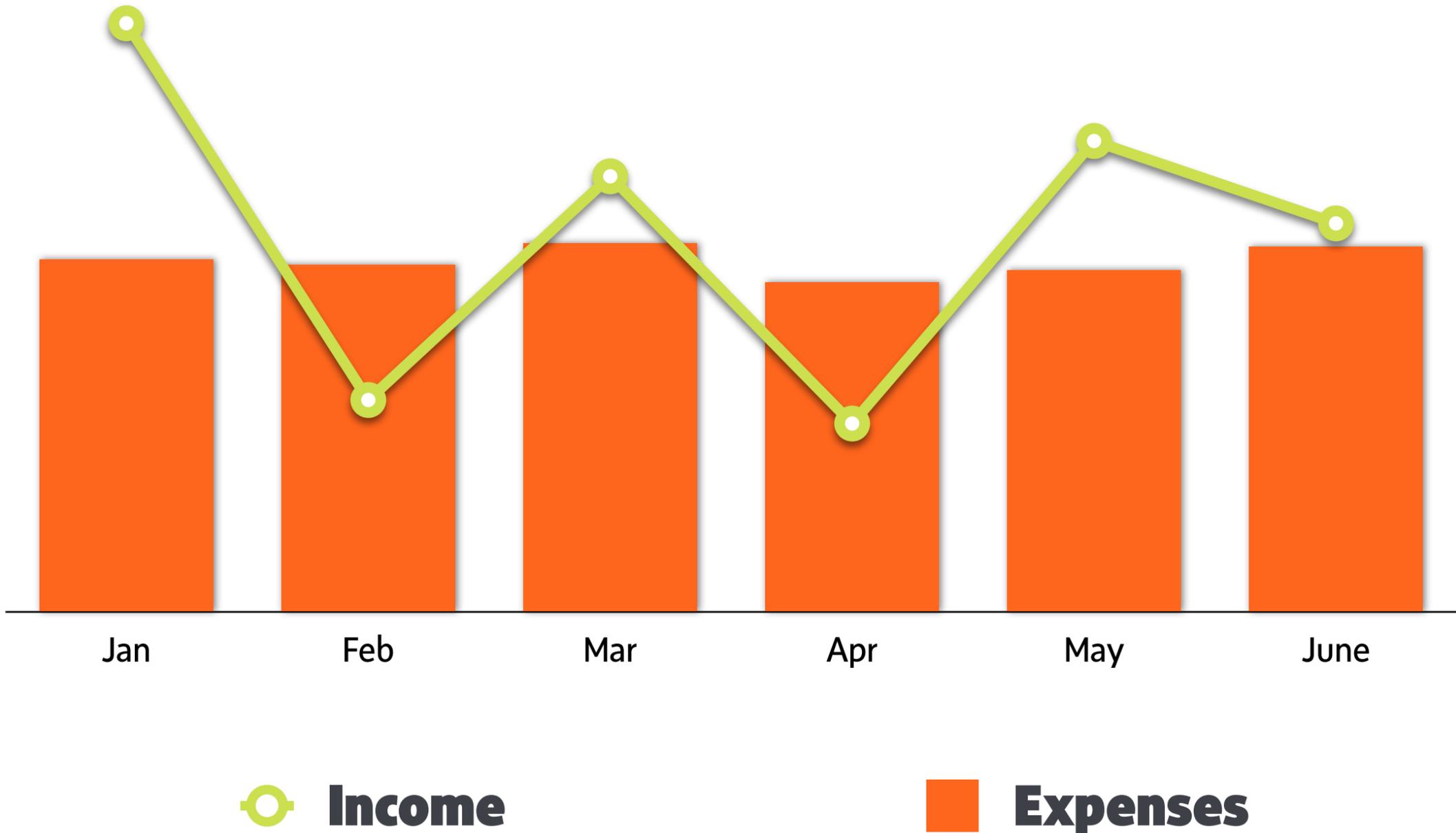
Realtor

College Student

Freelancer

Expenses may be somewhat even, but how do you **even out income?**

3



**Rule Two** can even  
out income too!



## **Paid Irregularly**

This is for those of you who receive income at least monthly but the timing and/or amount varies.

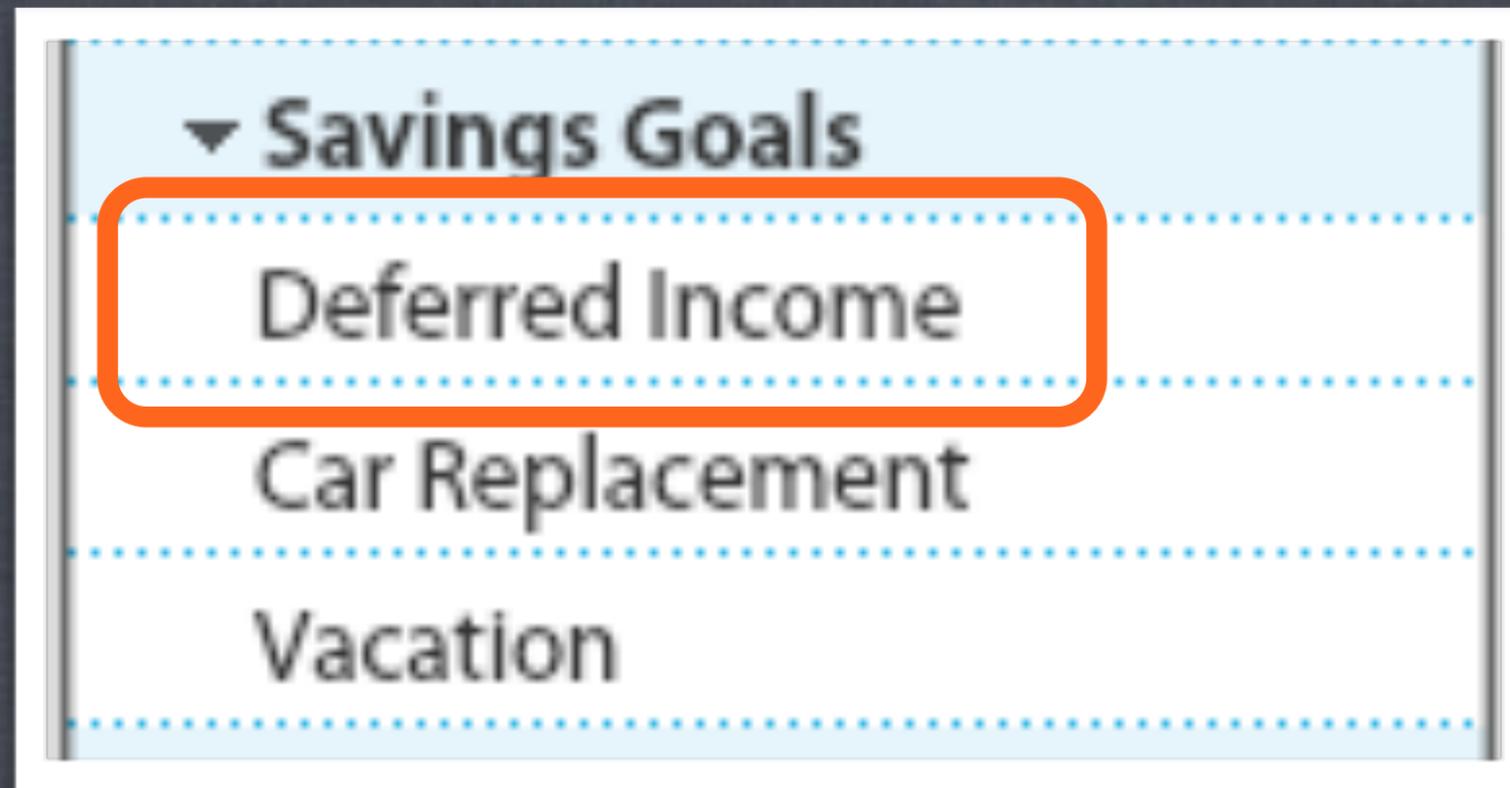


*Fantastic, we've saved up quite a bit. We can budget it later in lean months.*

If you get a big  
paycheck, **you can**  
**stretch it over time.**



Create a category called **Deferred Income**.



First fund the current month, then **assign what's left** to Deferred Income.

You're learning to **let money sit.**



YNAB

## **Paid Less Than Monthly**

This is for those of you who receive a lump sum and need to make it last for a certain amount of time.



*Oh good. We are covered for the next 4 months. Whew.*

How much did you get?

**divided by**

How long does it need to last?

---

**=**

**MONTHLY BUDGET  
AMOUNT**

	<b>JUNE</b>	<b>JULY</b>	<b>AUG</b>	<b>SEPT</b>
	<b>\$8,000</b>			
	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>



How is a **Deferred Income Category** different than a buffer, rainy day category or emergency fund?

**It has a  
different job.**



# Outline

- Challenges of Different Pay Cycles
- Rule Four
- Pay Cycle Strategies
  - Paid Multiple Times a Month
  - Paid Monthly
  - Paid Irregularly or less than Monthly
- Final Thoughts

Regardless of your pay cycle,  
follow these **Three Steps.**



The **strategy** in Step Two is the only thing that changes.



This is the step where you'll **track**  
**spending** against your plan.



Spending decisions are made by focusing on the **Budget**.

CATEGORY	BUDGETED	OUTFLOW	CATEGORY BALANCE
<b>Clothes</b>	<b>\$300.00</b>	<b>-\$175.00</b>	<b>\$125.00</b>



Instead of the  
**Bank Balance.**



Remember, you care about  
**the total in the envelopes.**

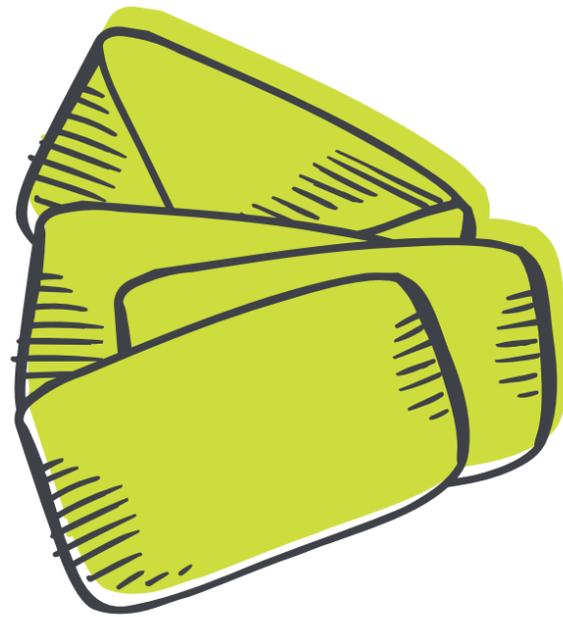


You don't care where the  
money is located or how  
much was added when.

# What do you do if you are starting in a lean month? **Prioritize.**



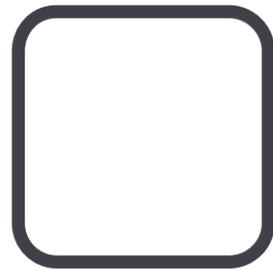
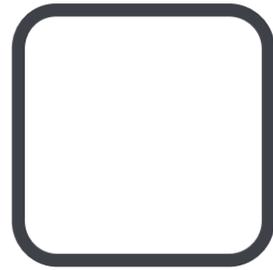
1. Immediate Needs



2. Bills



3. Rainy Day Funds



# Please take our survey!

We'd appreciate some feedback on these webinars so we can improve them in the future.

# Software Giveaway

*The winner today receives:*

## One free copy of YNAB 4

- For you if you're on the trial
- For a friend if you've already purchased

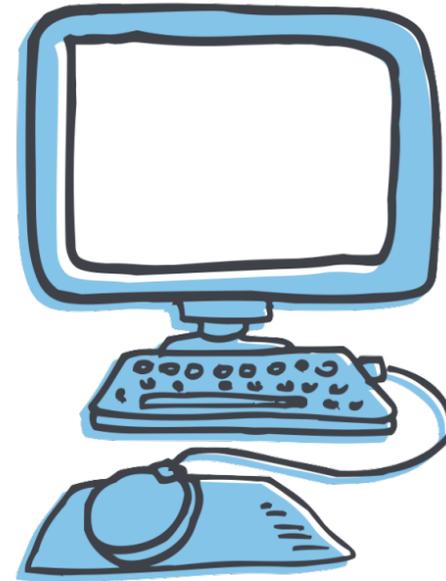


# FREE SUPPORT



## Live Online Classes

<http://ynab.me/freeclasses>



## Videos and Articles

<http://www.youneedabudget.com/support>



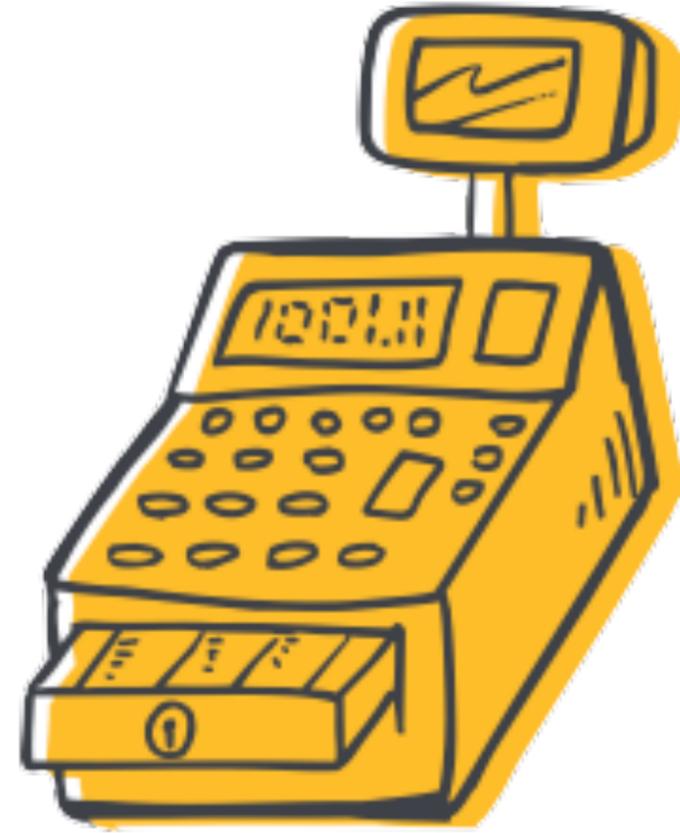
## Community Forum

<http://forum.youneedabudget.com>

# **PURCHASE YNAB 4:**

[www.YouNeedABudget.com/store](http://www.YouNeedABudget.com/store)

**\$60.00**



**To contact us about this webinar:**

[\*webinars@younedabudget.com\*](mailto:webinars@younedabudget.com)